

# JustOnce

## JustOnce

### Feature Overview/Description:

1. Line Wrap for task name.  
Any length task name will be wrapped in the standard task field cell on the timesheet. Administrator selects this feature on/off. This makes it easier for the user to see the entire task name quickly, especially in cases where the beginning part of several long task names is the same.
2. Planned lines removed from each task on time sheet.  
Administrator selects this feature on/off. For users, can unclutter the timesheet if they don't need to see planned time. In some cases, the admin/manager does not want the planned time to be shown to the user.
3. "Create a new timesheet" imports tasks from the last period's time sheet as well as any new assignments.  
User has the option to turn this feature on/off.
4. Installer addition: "Scan environment for known requirements." If something is found during scan a message is presented to user which includes the problem and what to check.
5. Admin screen provides options to view and make selections for features as noted above.

## JustOnce 3

### Feature Overview/Description:

1. **NEW** Remaining Work functions include manual updates made in the project schedule.
2. **NEW** button has been added on the timesheet for "interim" period submission. Selecting SAVE in mid-timesheet period will update PM but not RM.
  - a. Additionally, an administrator option is available for batch timesheet interim submission
3. **NEW** Remaining Work administration options:
  - a. show or hide REM WORK column
  - b. make rem work column read only or editable by user
  - c. opening a previously created timesheet shows current REM WORK from project/task
4. **NEW** "Add Project Tasks" dialog box to simplify viewing and selecting the proper task line to add.  
"Add Project Tasks" gives you an easy convenient way to easily add multiple tasks with multiple line classifications to the timesheet at once without leaving the timesheet. It also displays tasks in a hierarchical grid, making it easy for the resource to pinpoint the correct task.
5. **NEW** Admin options for the Add Project Tasks dialog box:
  - a. select if the dialog will be available on the timesheet grid
  - b. select whether users can record time to top level project lines
  - c. Support for adding lines to timesheets with multiple billing categories
6. **NEW** "JustOnce Submit" button has been added to the surrogate timesheet (function was there in previous versions, but no indicator to user that JO was operating on surrogate timesheets).
7. **NEW** timesheet status indicator to inform user about queue processing status and decrease the likelihood of the appearance of the "Timesheet is being processed" message on the timesheet.
8. Rejected tasks are highlighted on the timesheet.
9. **NEW** Plan Admin Time button added to the timesheet page. The resource does not have to return to "My Timesheets" to set up their admin time.